

# USER GUIDE

E-Learning Course

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**NOTES**<sup>™</sup>



# About NimkarTek and NOTES

NimkarTek is an internationally accredited Service provider offering tailored solutions through **Online Training, Testing and Consultancy Services** for your Sustainability goals.

NimkarTek's 'NOTES' is a web-based **E-Learning platform** offering accessible, affordable, interactive Online courses for the Textile, Apparel, Footwear and Leather industries.

NOTES is a **ZDHC Accredited Training Provider (ATP)** and **SAC Approved Higg FEM Trainer Body**.



# The NOTES Advantage

**NOTES E-Learning  
Helps Fast-Track your  
Sustainability Goals  
and Skills**



Training content developed by Industry Experts with 40+ years of Experience



High Quality Technical Content split into digestible bits



Interactive and engaging training experience



Learn at the time and place of your convenience



Resource Library with ready to use Templates



24x7 Helpdesk - Technical and Admin Support

# How to access the E-Learning Courses on



NOTES WEBLINK –

<https://notes.nimkartek.com>

Account Confirmation

Set New Password

Purchase your Course

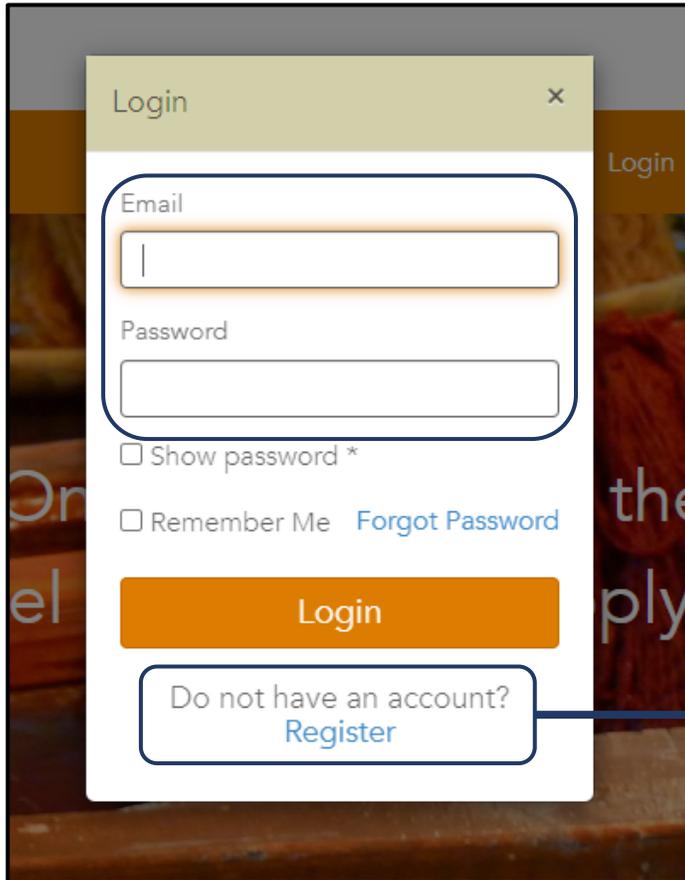
Access your Course

Give Feedback

# 1 Register or Sign In to NOTES

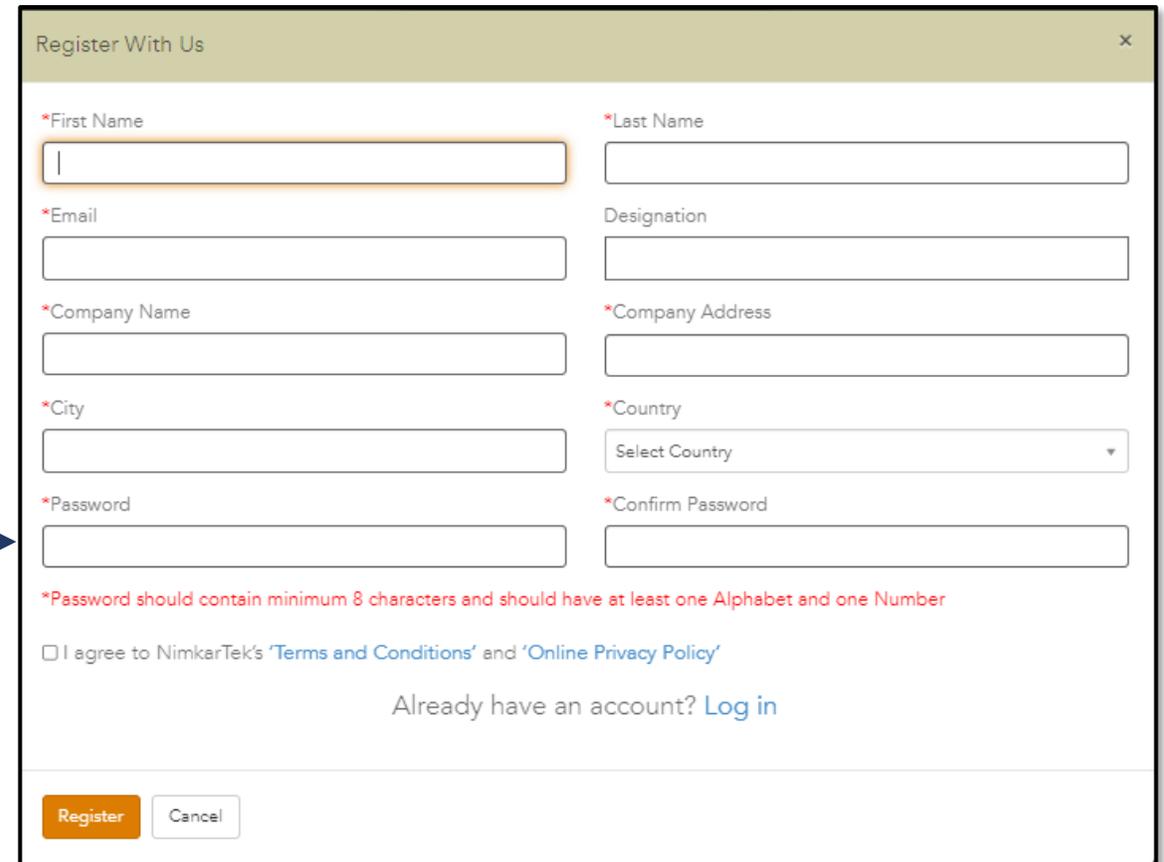
## EXISTING USERS

Login to NOTES using registered Email ID and Password



The image shows a 'Login' dialog box with the following elements:

- Header: Login (with a close 'x' button)
- Input fields: Email and Password
- Checkboxes:  Show password \*,  Remember Me
- Links: [Forgot Password](#)
- Buttons: Login (orange), [Do not have an account? Register](#) (blue)



The image shows a 'Register With Us' dialog box with the following elements:

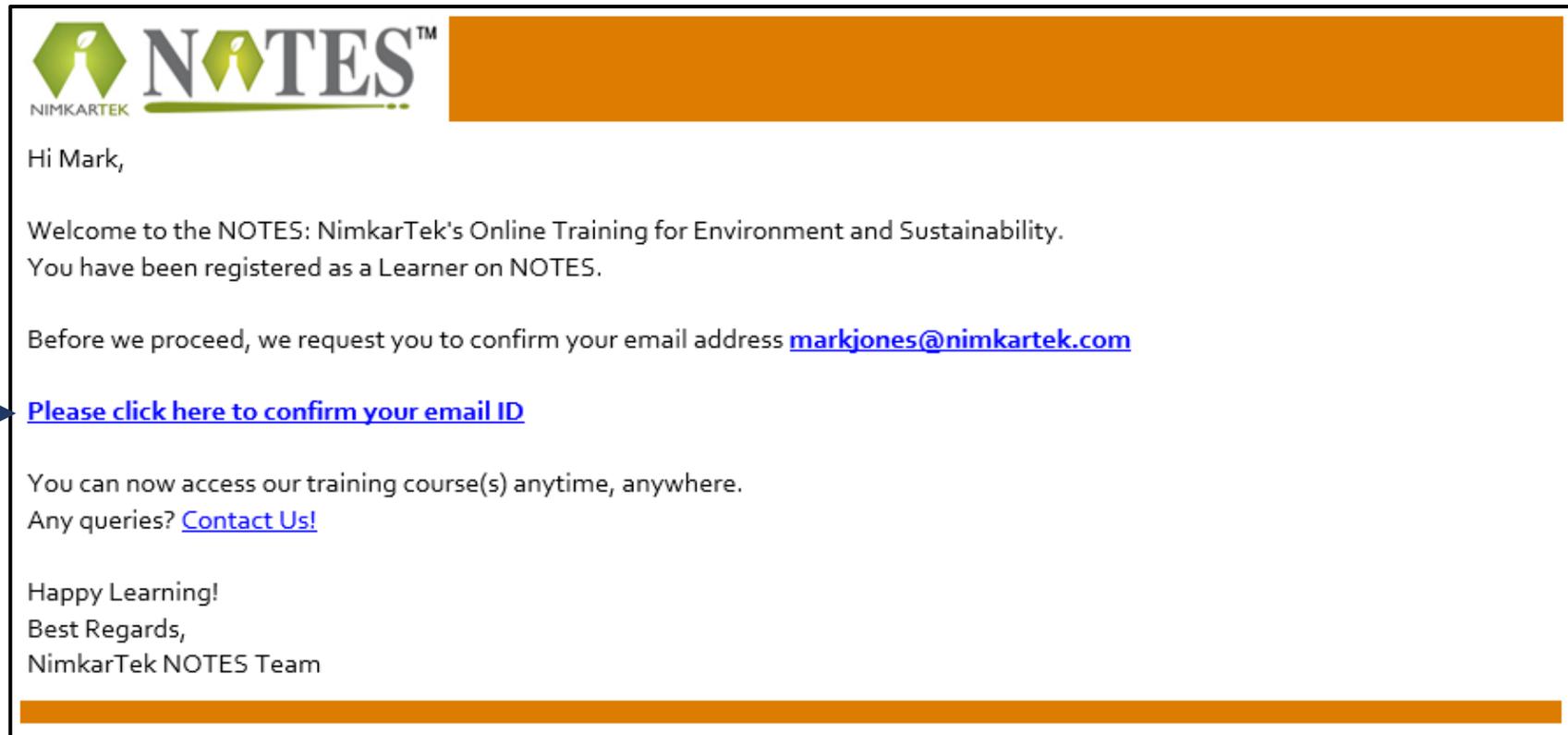
- Header: Register With Us (with a close 'x' button)
- Input fields: \*First Name, \*Last Name, \*Email, Designation, \*Company Name, \*Company Address, \*City, \*Country (dropdown), \*Password, \*Confirm Password
- Text: *\*Password should contain minimum 8 characters and should have at least one Alphabet and one Number*
- Text:  I agree to NimkarTek's [Terms and Conditions](#) and [Online Privacy Policy](#)
- Text: Already have an account? [Log in](#)
- Buttons: Register (orange), Cancel (white)

## NEW USERS

Click 'Register' and create an Account on NOTES

## 2 Account Confirmation

- You will receive your login credentials through an automated-email from [adminnotes@nimkartek.com](mailto:adminnotes@nimkartek.com).
- You are required to confirm your Email Address by clicking the link provided here.

A screenshot of an email confirmation message. The email header shows the NIMKARTEK NOTES logo and a redacted orange bar. The body of the email contains a greeting, a welcome message, and a request to confirm the email address. A blue arrow points to a blue hyperlink for confirmation. The email ends with a sign-off from the NIMKARTEK NOTES Team.

 NIMKARTEK NOTES™

Hi Mark,

Welcome to the NOTES: NimkarTek's Online Training for Environment and Sustainability.  
You have been registered as a Learner on NOTES.

Before we proceed, we request you to confirm your email address [markjones@nimkartek.com](mailto:markjones@nimkartek.com)

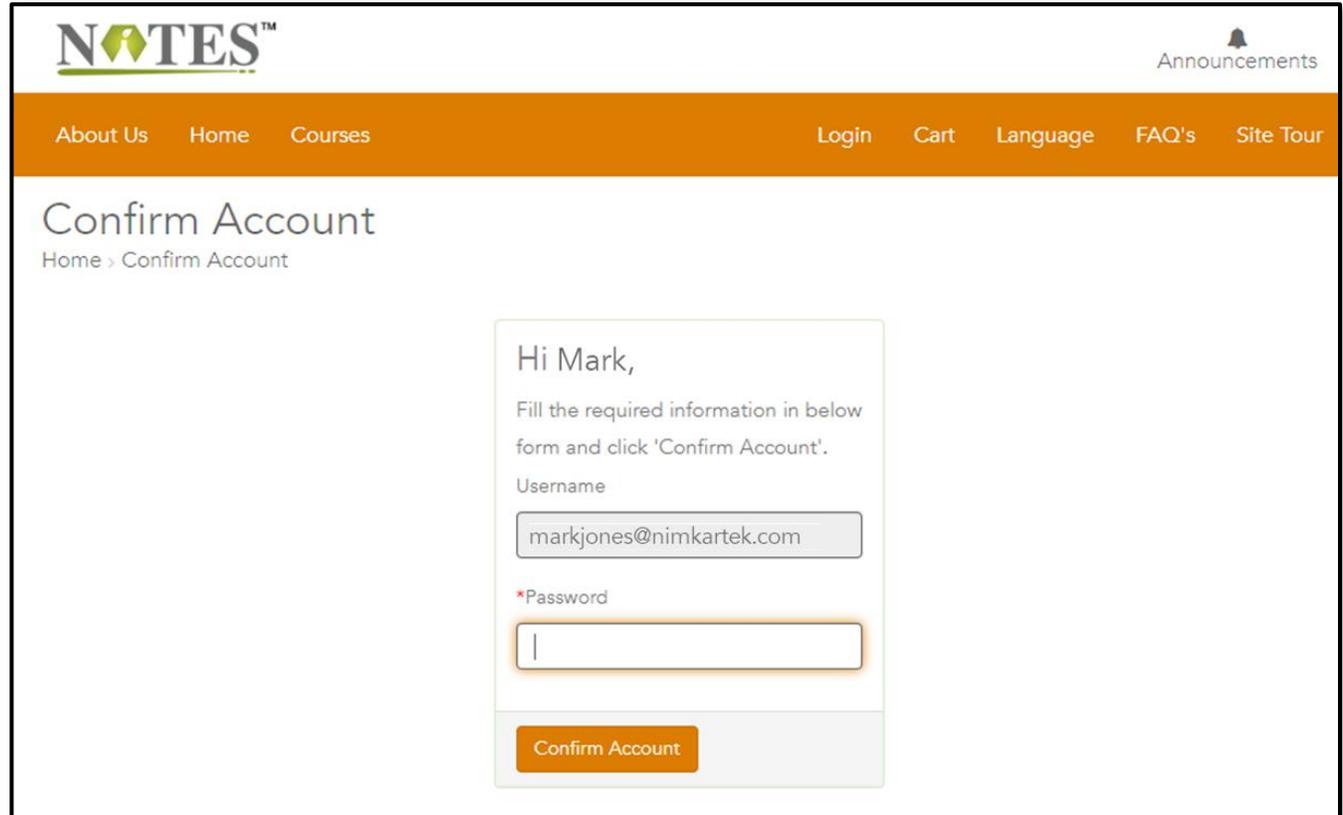
[Please click here to confirm your email ID](#)

You can now access our training course(s) anytime, anywhere.  
Any queries? [Contact Us!](#)

Happy Learning!  
Best Regards,  
NimkarTek NOTES Team

## 3 Set New Password

- You will have to set a Password on the NOTES Platform. Please enter a Password of your choice.
- Click on 'Confirm Account'



**NOTES™** Announcements

[About Us](#) [Home](#) [Courses](#) [Login](#) [Cart](#) [Language](#) [FAQ's](#) [Site Tour](#)

### Confirm Account

[Home](#) > [Confirm Account](#)

Hi Mark,

Fill the required information in below form and click 'Confirm Account'.

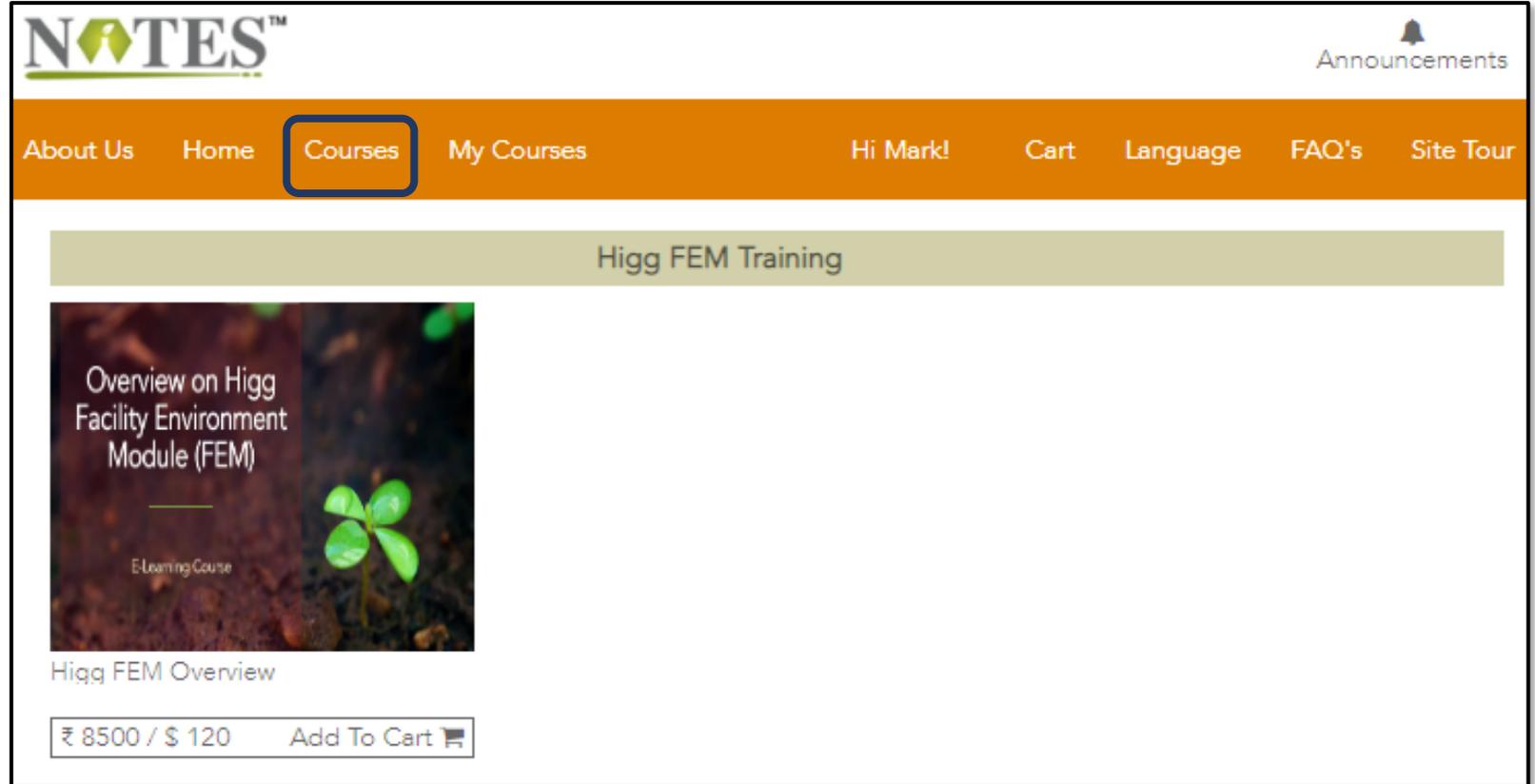
Username

\*Password

[Confirm Account](#)

## 4 Purchasing the Course

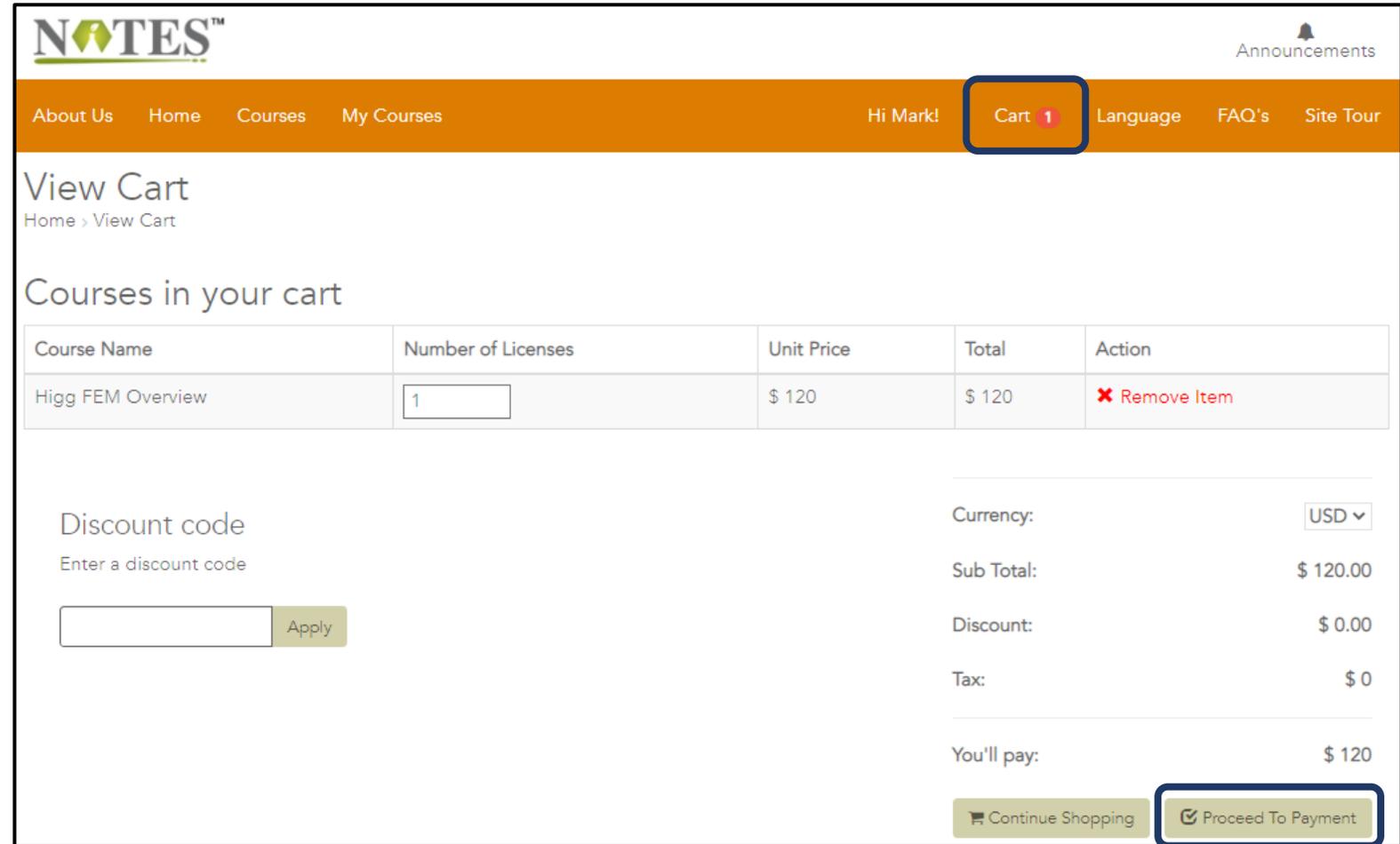
- Click the '**Courses**' Tab on the NOTES Platform.
- Select the course of your choice and '**Add to Cart**'.



The screenshot displays the NOTES platform interface. At the top left is the NOTES logo. On the right, there is a notification bell icon labeled 'Announcements'. Below the logo is a navigation bar with the following links: 'About Us', 'Home', 'Courses' (highlighted with a blue box), 'My Courses', 'Hi Mark!', 'Cart', 'Language', 'FAQ's', and 'Site Tour'. The main content area features a header for 'Higg FEM Training'. Below this, there is a course card with a background image of a small green plant growing in soil. The card text includes 'Overview on Higg Facility Environment Module (FEM)', 'E-Learning Course', and 'Higg FEM Overview'. At the bottom of the card, the price is listed as '₹ 8500 / \$ 120' and there is an 'Add To Cart' button with a shopping cart icon.

# 4 Purchasing the Course (Cont...)

- Go to the Cart to make your purchase.
- Click on the 'Proceed to Payment' button.



**NOTES™** Announcements

About Us Home Courses My Courses Hi Mark! **Cart 1** Language FAQ's Site Tour

## View Cart

Home > View Cart

### Courses in your cart

Course Name	Number of Licenses	Unit Price	Total	Action
Higg FEM Overview	<input type="text" value="1"/>	\$ 120	\$ 120	<a href="#">✖ Remove Item</a>

Discount code  
Enter a discount code

Currency:

Sub Total: \$ 120.00

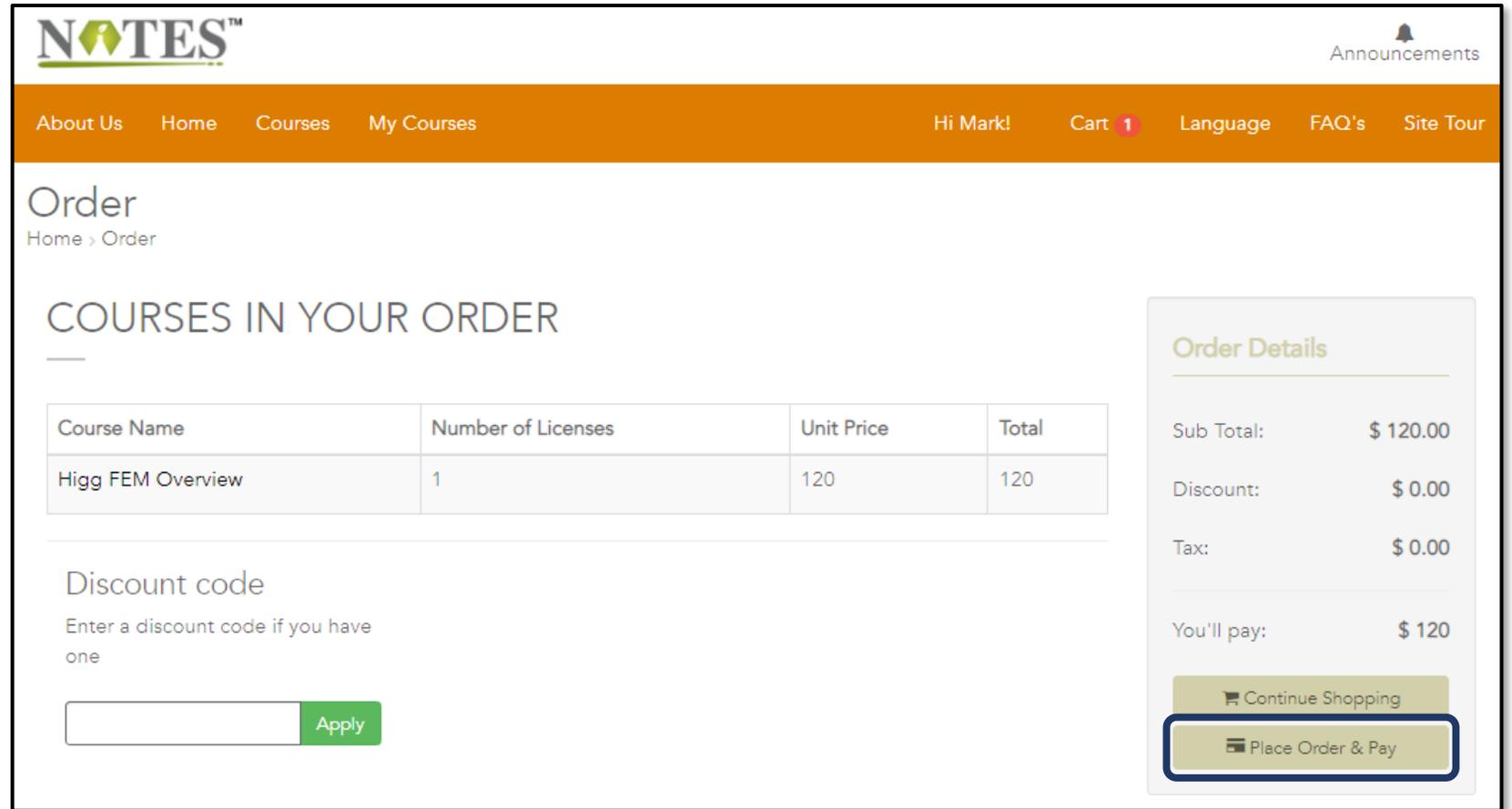
Discount: \$ 0.00

Tax: \$ 0

You'll pay: \$ 120

# 4 Purchasing the Course (Cont...)

- Confirm your Order by Clicking the 'Place Order and Pay' Button
- This will redirect you to the payment gateway.



**NOTES™** Announcements

About Us Home Courses My Courses Hi Mark! Cart 1 Language FAQ's Site Tour

## Order

Home > Order

### COURSES IN YOUR ORDER

Course Name	Number of Licenses	Unit Price	Total
Higg FEM Overview	1	120	120

Discount code

Enter a discount code if you have one

#### Order Details

Sub Total: \$ 120.00

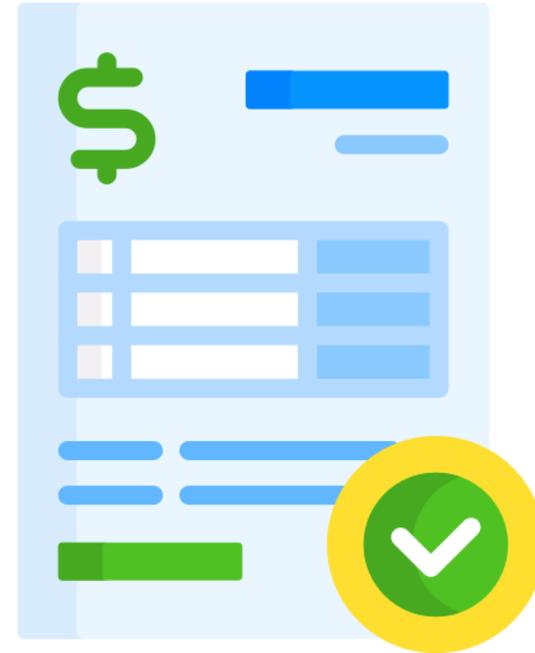
Discount: \$ 0.00

Tax: \$ 0.00

You'll pay: \$ 120

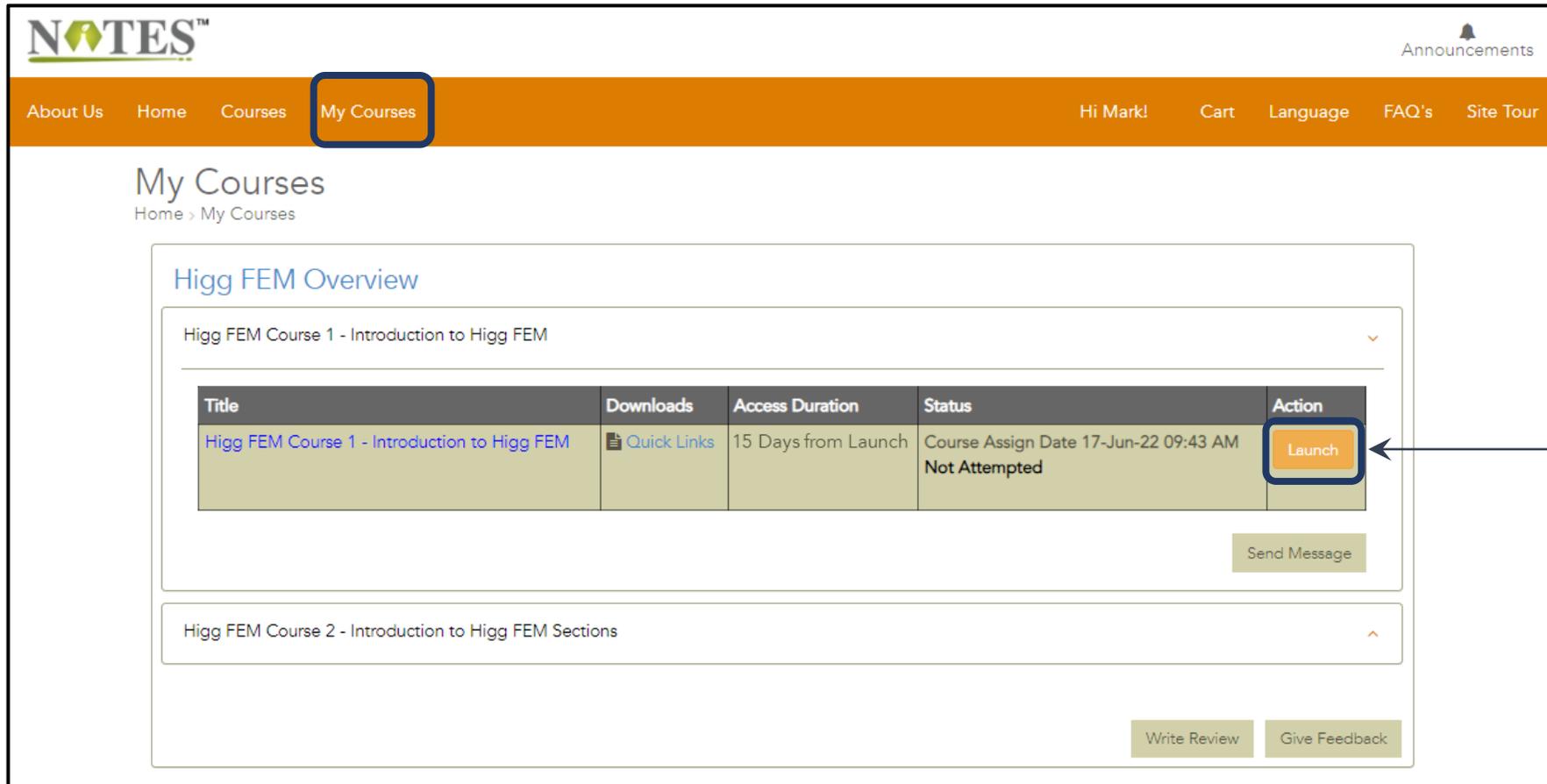
## 4 Bank Transfer Purchase

In case you wish make the payment via Bank Transfer, kindly write to us on [adminnotes@nimkartek.com](mailto:adminnotes@nimkartek.com)



# 5 Accessing the Training Course

- Once you have purchased the training course, click the 'My Courses' Tab to 'Launch' the Training.



NOTES™

Announcements

About Us Home Courses **My Courses** Hi Mark! Cart Language FAQ's Site Tour

## My Courses

Home > My Courses

### Higg FEM Overview

Higg FEM Course 1 - Introduction to Higg FEM

Title	Downloads	Access Duration	Status	Action
<a href="#">Higg FEM Course 1 - Introduction to Higg FEM</a>	<a href="#">Quick Links</a>	15 Days from Launch	Course Assign Date 17-Jun-22 09:43 AM Not Attempted	<b>Launch</b>

Send Message

Higg FEM Course 2 - Introduction to Higg FEM Sections

Write Review Give Feedback

Click 'Launch' to start your Training.

*(Please allow pop-ups for notes.nimkartek.com, as the course opens in a new tab of your internet browser)*

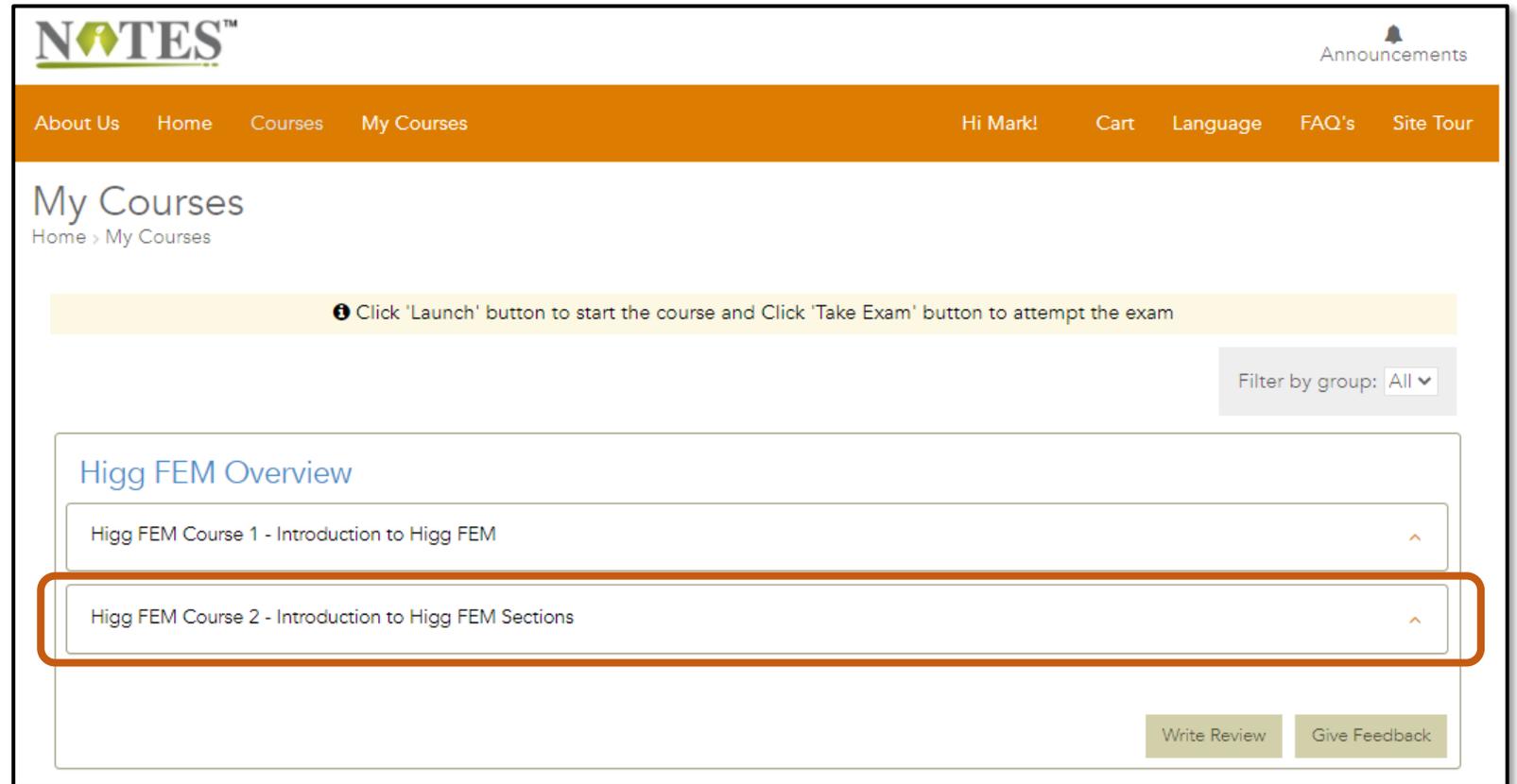
# Completing the Course



Please note:

Some of the training courses have **2** modules. You need to complete **ALL** the modules to complete the training.

**ACCESS DURATION**  
Learners have to complete all courses within the allowed access duration.

A screenshot of the NOTES website's "My Courses" page. The page has a white background with an orange navigation bar at the top. The navigation bar contains the "NOTES" logo on the left and "Announcements" on the right. Below the navigation bar, there are links for "About Us", "Home", "Courses", and "My Courses" on the left, and "Hi Mark!", "Cart", "Language", "FAQ's", and "Site Tour" on the right. The main content area is titled "My Courses" with a breadcrumb "Home > My Courses". A yellow banner contains the instruction: "Click 'Launch' button to start the course and Click 'Take Exam' button to attempt the exam". Below this is a "Filter by group: All" dropdown menu. The course list is titled "Higg FEM Overview" and contains two items: "Higg FEM Course 1 - Introduction to Higg FEM" and "Higg FEM Course 2 - Introduction to Higg FEM Sections". The second item is highlighted with a red rectangular box. At the bottom right of the course list, there are two buttons: "Write Review" and "Give Feedback".

# Feedback and Support



The screenshot shows the "NOTES" website interface. At the top, there is a navigation bar with links for "About Us", "Home", "Courses", and "My Courses" on the left, and "Hi Mark!", "Cart", "Language", "FAQ's", and "Site Tour" on the right. A notification bell icon labeled "Announcements" is in the top right corner. The main content area is titled "Higg FEM Overview" and contains two course sections. The first section, "Higg FEM Course 1 - Introduction to Higg FEM", is expanded to show a table with the following data:

Title	Downloads	Access Duration	Status	Action
<a href="#">Higg FEM Course 1 - Introduction to Higg FEM</a>	Quick Links	15 Days from Launch	Course Assign Date 17-Jun-22 09:43 AM In Progress  From 17-Jun-22 10:00 AM To 17-Jul-22 10:00 AM	Launch

Below the table, there is a "Send Message" button. The second course section, "Higg FEM Course 2 - Introduction to Higg FEM Sections", is collapsed. At the bottom of the course overview, there are two buttons: "Write Review" and "Give Feedback".

Email us if you have any Technical / Admin related query

Write a Review for this Training!

Send us your comments on your Training experience

A top-down view of a desk with a white keyboard, a gold pen, a gold notebook, and a pair of glasses. The text is centered on the desk surface.

## Contact Us:

E-mail: [adminnotes@nimkartek.com](mailto:adminnotes@nimkartek.com)

Helpdesk: +91 8097357412